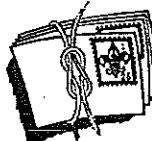


# INFORMATION FOR PARENTS

**WELCOME** - Tomahawk Scout Reservation annually serves over 10,000 Webelos, Scouts, leaders and families. We welcome your Scout to one of the finest Scout Camps in the nation! During his week at camp, he will gain in his ability to live, work, play, and cooperate with others, while developing more self-confidence. Please see our web site for more information, [www.camptomahawk.org](http://www.camptomahawk.org) or find us on Facebook by searching for Tomahawk Scout Reservation Official Fan Page.

**CAMP MAIL** - We encourage you to write to your Scout while he is in camp. It takes mail about four days to reach camp so plan accordingly. Mail arriving after your son leaves camp will be returned to sender if a return address is provided. Packages should only be sent with items of necessity left at home. All deliveries should be addressed as follows: (Be sure to write your son's troop number and campsite name on the envelope.)

Name: \_\_\_\_\_  
 Troop Number: 9226, Campsite Name: White Pine - Red Pine Site  
 Tomahawk Scout Reservation  
 N1910 Scout Road  
 Birchwood, WI 54817



**EMERGENCY TELEPHONE SERVICE** - Telephone service is available to the Tomahawk Administration Center only. **Please DO NOT** place calls to Scouts or leaders except in emergency situations. The camp telephone is (715) 354-3841. All calls should be person-to-person. Allow at least one to three hours for a return call as all campsites are 2-3 miles from the Administration Center and the person you are calling may be out of the central camp area on a hike or other activity.

**MEDICAL CARE** - A group of health officers serve as regular members of the camp staff. In case of serious accidents, illness or hospitalization, parents are contacted. Medical care given at the camp is without charge to the parents. **Treatment given outside the camp is at the parents' expense or is filed with their health insurance provider.** (Please read the medication distribution policies in the manual)

**RELIGIOUS SERVICES** - Protestant and Catholic Chaplains serve the camp and provide Saturday or Sunday services. In addition, they provide counseling and program help throughout the week. An inter-faith service is conducted by other camp staff.

**VISITORS** - At the troop leadership's discretion, parents and families may visit their Scout at camp. Please coordinate the day and time with the troop leadership so that the visit does not disrupt camp program. Sunday or Friday afternoon typically work well. Visitors choosing to join their troop for a Tomahawk provided meal must pay \$4.50 per guest meal. **Please note that camp standards prohibit pets in camp— do not bring your pets.**

RECOMMENDED EQUIPMENT		
<input type="checkbox"/> 1 complete Scout uniform*	<input type="checkbox"/> Sleeping bag/blankets	<input type="checkbox"/> Scout Handbook
<input type="checkbox"/> Jacket/Sweatshirt	<input type="checkbox"/> Poncho or raincoat	<input type="checkbox"/> Mosquito netting
<input type="checkbox"/> Underwear	<input type="checkbox"/> Swimsuit	<input type="checkbox"/> Flashlight
<input type="checkbox"/> Socks (at least 3 pr.)	<input type="checkbox"/> Plate, bowl, cup	<input type="checkbox"/> Pencil & Notebook
<input type="checkbox"/> Shoes (2 pr.)	<input type="checkbox"/> Knife, fork, spoon	<input type="checkbox"/> Toilet articles
<input type="checkbox"/> Boots	<input type="checkbox"/> Handkerchief/Kleenex	<input type="checkbox"/> Towels
<input type="checkbox"/> Sleepwear	<input type="checkbox"/> Mosquito repellant (non-aerosol)	<input type="checkbox"/> Spending Money
<input type="checkbox"/> Jeans/Shorts	<input type="checkbox"/> T-shirts	
OPTIONAL EQUIPMENT		
<input type="checkbox"/> 2 extra pair shorts	<input type="checkbox"/> Extra Scout t-shirt	<input type="checkbox"/> Neckerchief
<input type="checkbox"/> Scout pack	<input type="checkbox"/> Scout cook kit	<input type="checkbox"/> Scout knife
<input type="checkbox"/> Scout compass	<input type="checkbox"/> Scout canteen	<input type="checkbox"/> Camera
<input type="checkbox"/> Watch	<input type="checkbox"/> Bible / Prayer Book	<input type="checkbox"/> Fishing gear

\*Note: Scout uniforms are highly recommended, however, no Scout is denied admittance to camp because he does not own a uniform.

## Do Not Bring

- |                            |  |                              |
|----------------------------|--|------------------------------|
| • Firearms of any kind     | • Boats (without prior approval)         | • ATV's                      |
| • Personal Water Craft     | • Bikes (1 bike allowed for Scoutmaster) | • Archery Equipment          |
| • Alcohol or illegal drugs | • Pets                                   | • Aerosol cans               |
| • Paintball guns           |  | • Cell phones or electronics |
| • Fireworks                |  |                              |

# MEDICATIONS IN CAMP

## MEDICATIONS AND WISCONSIN STATE LAW

In accordance with Wisconsin state law, it is mandated that the Tomahawk Health Services staff collect, monitor and distribute non-life threatening prescription medications for any camper under the age of 18 years of age who is not at camp with a parent or legal guardian. An exception can be made for units who have a leader who holds any one of the following certifications:

- a. A physician.
- b. A registered nurse.
- c. A physician assistant.
- d. A practical nurse.
- e. A national athletic trainers association certified trainer.
- f. An emergency medical technician or a paramedic.
- g. A person currently certified as completing the American Red Cross Emergency Response Course.
- h. A person currently certified as completing the American Red Cross Responding to Emergencies Course or equivalent.

***Please Read  
Carefully***

**\*A unit leader holding one of the above certifications can distribute medications to the Scouts in their unit. The unit leader must provide a current copy of their certification during their unit's medical check-in.\***

## MEDICATION DISTRIBUTION AT CAMP

### Pre-camp:

Before camp starts, parents should turn in a list of all the campers' medications to the troop health chair, see form included in leader's packet. The form includes the name of the medication, the dose and the frequency of the medication. Parents should make sure that the form includes the same medications listed on the health form.

### Sending Medications to Camp

*Medications must be in their original container with the camper's name, the name of the medication, dose, frequency and the physician's name. Please send a supply for 8 days, not the whole bottle. The dose and frequency on the bottle will be followed, so please ensure that all bottles convey the correct information.*

### Medications at Camp

Upon health re-checks, each Scout will have a brief conversation with the camp health officer to ensure that there are no recent changes in the camper's condition. At this time, the medication for each Scout will be collected and sorted by campsite and troop number, along with the paperwork information given to the troop health chair.

Each day the Scout, along with an adult leader, will be expected to report to the camp health office to receive medications. Medication distribution times will be one half hour after each meal and from 8:30pm-9:00pm each evening. If additional times are necessary due to the prescription on the bottle, those times will be arranged.

**\*\*Note\*\* A Scout is trustworthy and obedient. It is the responsibility of the Scout and the adult leaders to ensure that each Scout comes to the health lodge to receive their medication.**

### Returning Medications

On Saturday, after the last morning medication is given, each adult leader will sign out the medications for the troop. It will be the troop's responsibility to return each individual container to each Scout.

### Parents

Any time a parent is in camp, they may take control of dispensing their Scout's medications. If a parent leaves or will be absent for a dose or doses, the medications must be turned in to the camp health office to be dispensed.

## FORM TO USE WHEN MEDICATION NEEDS TO BE DISTRIBUTED AT CAMP

*To comply with Wisconsin state law, All medication prescribed by a physician shall, in addition, be labeled to include the name of the prescribing physician, the prescription number, date prescribed, possible adverse reactions, the specific conditions when contact should be made with the physician and other special instructions as needed. Use the notes section or attach additional materials as necessary.*

<b>Scout Name:</b>
--------------------

<b>Campsite:</b>	<b>Troop Number:</b>	<b>Week:</b>
------------------	----------------------	--------------

### OVER-THE-COUNTER MEDICATIONS

Medication	Disbursement schedule, dosage, frequency, route

### PRESCRIPTION MEDICATIONS

Medication	Disbursement schedule, dosage, frequency, route

### CONTACT INFORMATION

	Name	Home Number	Work/Cell
Primary			
Secondary			
Home Address			
Prescribing Physician			
Clinic/Hospital			

**NOTES:**

# NORTHERN STAR COUNCIL'S Harassment Prevention Policy for Scouting Volunteers

## **Policy:**

It is the policy of Northern Star Council to maintain a Scouting environment based on respect and courtesy. This policy is in effect at all Scouting properties (camps and offices) and at all functions (council, district and unit meetings, activities and events).

Northern Star Council does not tolerate harassment of any kind of our youth members, adult volunteers, employees, members of the public, or suppliers. Any form of harassment that violates federal, state or local law is a violation of this policy and will be treated as a disciplinary matter. This includes but is not limited to harassment related to an individual's race, religion, creed, color, sex, gender, sexual orientation, national origin, ancestry, citizenship status, uniformed service member status, marital status, pregnancy, age, medical condition, physical or emotional disability, or status with regard to public assistance.

For these purposes the term "harassment" includes slurs and any other offensive remarks, jokes, and other verbal, graphic, or physical conduct that denigrates or shows hostility or aversion to an individual because of any of these characteristics and that has the purpose or effect of creating an intimidating, hostile or offensive environment or of unreasonably interfering with an individual's Scouting participation. One type of harassment prohibited by this policy is sexual harassment, which includes unwelcome advances, requests for sexual favors and other offensive verbal or physical conduct.

## **Complaint Procedure:**

If you believe you have been harassed or you become aware of an incident of harassment of someone else which affects Scouting in any way, you are responsible for reporting immediately to your Scouting staff leader or adviser, the Camp Director (if you're at camp), the Scout executive, human resources manager, or Council President, whoever you believe is appropriate. All can be reached via main council switchboard at 763-231-7201. An accusation of harassment will be investigated quickly and firmly, and in connection with legal counsel or other investigator if appropriate. A substantiated violation of this policy will result in disciplinary action up to and including withdrawal of BSA membership. Reporting harassment will not result in any form of retaliation.

## **Your Role:**

As Scouting volunteers, we know the Scout Oath and Law should be the only rules we need to live by. Thanks for your help in ensuring a positive Scouting environment for everyone.

# SCOUT DISCIPLINE POLICY

It is expected that all Scouts camping at Tomahawk Scout Reservation will live up to the principles and values of the Scout Oath and Law.

So that unit leadership and their Scouts may more clearly understand their rights, and what course of action will be taken if their rights are violated, the following information should be shared before arriving at camp.

1. The Scout Oath and Law are the only rules in camp. The unit leadership is responsible for enforcing these rules and disciplining those Scouts that break them.
2. In the case of inter-troop conflicts or problems, the unit leadership of the individual Scouts involved is responsible for disciplining each of the individual Scouts.
3. The camp administration (beginning with the Camp Director of any camp involved) is available and prepared to assist in establishing communication in the event of inter-troop problems.
4. If the camp administration believes further disciplinary action is required of the unit leadership, they will request it. If it is not forthcoming, the chartered partner and District Executive will be contacted.
5. The camp administration encourages unit leadership to send any Scout home immediately who steals, vandalizes or intentionally places another Scout in danger of harm. The administration reserves the right to take that action themselves if necessary, including sending the entire troop home within 24 hours, if necessary.
6. Hazing, "midnight raids", tent-ditching, or other such activities are not allowed at any time at Tomahawk Scout Reservation. Such activities place Scouts at risk of injury and may cause bigger problems to occur as a result of seemingly small rituals getting out of control.
7. A curfew of 10:00 p.m. will be strictly enforced for all Scouts. Scouts are required to be in their campsite by 10:00 p.m. Any Scout who must leave a campsite after 10:00 p.m. must be accompanied by an adult unit leader or camp staff member. Always maintain two-deep leadership (no one-on-one contact between Scouts and adults). Refer to #8 for exceptions.
8. Scouts may attend a scheduled camp activity past 10 p.m. if they have their leader's permission and they use the buddy system. Activities could include night hikes, star party, and outpost activities under camp staff leadership.

**Our Scout Camp will be a safe haven for  
the ideals of the Scout Oath and Law.**